



## *Frequently Asked Questions: Parents/Students*

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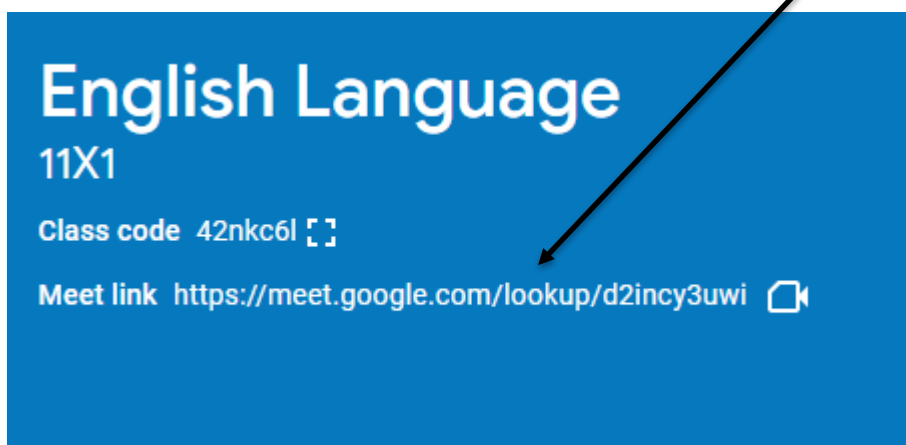
### **Question: How will learning take place this half-term?**

From week beginning 4<sup>th</sup> January, we will be delivering live lessons for years 10-13 and posting recorded work for years 7-9 on Google Classroom. There will also be a live tutor session every morning **for all year groups.**

We will move towards live lessons for all year groups at some point this term; this will be done gradually and you will be notified of the timings.

### **Question: How do students access live lessons?**

On the front page of each Google Classroom, there will be a meeting link. Click on this link to join.



### **Question: What is the dress code when students are accessing live lessons from home?**

You should wear suitable and appropriate clothing. However, there is no need for uniform.

### **Question: What are the expectations of students during the live lesson?**

The behaviour expectations will be shared with you by teachers.

Key messages:

- Keep your microphone on mute unless you are contributing to the lesson.
- Answer questions when asked by 'unmuting' your microphone when your teacher asks you to.
- If you would like to ask a question or get your teacher's attention, you can raise your hand.

- Be sensible and considerate. This includes interactions with both teachers and peers.
- Display politeness
- Use full and correct grammar when typing; informal language and ‘text speak’ is not appropriate
- Complete work to the best possible standard and to the deadlines set by teachers; submitting this when requested to do so.

Behaviour and conduct which is not safe, respectful or responsible (not following the rules you have just been given) is considered completely unacceptable and may result in you being removed from the online lesson and Academy’s online community. This includes specifically:

- Verbal abuse to teachers and students.
- Deliberately disrupting the lesson.
- Bullying of students.
- Posting or showing on your screen anything deemed inappropriate.

**Question: Can students join the live lesson using a personal email account?**

No, it must be through their academy email address.

If students request entry to the lesson from a non-OGAT email address, staff will click ‘deny’.

**Question: What happens if something technical goes wrong (e.g. a teacher loses their internet connection at home)**

When they are able to, the teacher will upload the work to Google Classroom.

**Question: Will all lessons for years 10-13 be live?**

Our aim is for all lessons to be live. However, in some circumstances this may not occur (for example, if a member of staff is ill).

If a live lesson isn’t happening, this will be shared with students via their tutor first thing in the morning.

**Question: Is attendance at live lessons being monitored and followed up?**

Yes, staff complete an online register. Phone calls home will be made to non-attendees.

**Question: Can I access live lessons and Google Classroom on my phone?**

Yes, you will be able to log in on any device. However, Google Classroom can only be accessed from a device with a passcode. Therefore, if you are being denied access this may be the reason – add a passcode to your phone and then try again.

## Question: What is the timetable for years 7 to 9?

The timetable for Y7-Y9 lessons was shared with parents at the end of last week and is below for your reference.

### Year 7

	Period 1 8.45 – 9.45	Period 2 9.45 – 10.45	Period 3 11.00 – 12.00	Period 4 12.30 – 1.30	Period 5 1.30 – 2.30
Monday Week 1	<b>Week 1: Careers/Progression Post-16:</b>				
Monday Week 2	English	DT	PE	Maths	History
Tuesday	Science	Spanish	Maths	Computer Science	English
Wednesday	Maths	Science	DT	Geography	Spanish
Thursday	Music	PE	English	Drama	English
Friday	Life	Science	Geography	Art	Maths

### Year 8

	Period 1 8.45 – 9.45	Period 2 9.45–10.45	Period 3 11.00 – 12.00	Period 4 12.30 – 1.30	Period 5 1.30 – 2.30
Monday Week 1	Careers/Progression Post-16:				
Monday Week 2	Drama	Life	Maths	Art	PE
Tuesday	Science	English	History	Computer Science	English
Wednesday	Maths	English	Science	Music	French
Thursday	Maths	French	DT	DT	Geography
Friday	History	Science	PE	English	Maths

## Year 9

	Period 1 8.45 – 9.45	Period 2 9.45 – 10.45	Period 3 11.00 – 12.00	Period 4 12.30 – 1.30	Period 5 1.30 – 2.30
Monday Week 1	Careers/Progression Post-16:				
Monday Week 2	<b>Options taught Friday period 1</b> History Engineering Catering Sport Art Citizenship Music Construction	Science	<b>Options taught Friday 3&amp;4</b> History Geography Business Health & Social Care Spanish Drama Citizenship	Maths	
Tuesday	English	Maths	<b>Options taught Friday period 1</b> History Engineering Catering Sport Art Citizenship Music Construction	Science	

Wednesday	Games	Maths	English	<b>Options taught Tuesday period 4</b> History French Geography Spanish Hair & Beauty Engineering Art	Life
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Thursday	<b>Options taught Wed period 1</b> History Geography Citizenship Business Studies Health and Social Care Spanish Drama	Science	English	Games	
Friday	<b>Options taught Thursday 1&amp;2</b> History French Geography Spanish Hair & Beauty Engineering Art	Maths	Science	English	

**Question: Who can we contact if we have any issues with accessing live lessons or Google Classroom?**

Please contact Gary Ives, Vice Principal via email

[g.ives@hemsworth.outwood.com](mailto:g.ives@hemsworth.outwood.com)

**Question: How can I check my child's Google Classroom.**

A letter was sent to parents last week about Guardian Classroom. This new feature allows parents/carers to opt-in to receive regular email updates about their child's work and classes. These emails, known as guardian email summaries, include information about missing work, upcoming work, and class activity including announcements and questions posted in the class stream. You can choose to receive these emails daily or weekly.

If this is something you would be interested in, please follow this link and ask your child to complete the Google form. The form can only be accessed from an Outwood email address. If you try to access it from a personal account, you will be denied access. Therefore, your son/daughter must sign into Google using their own academy email address to access the form.

<http://guardian-summaries.outwood.com>

If you have any questions about Guardian Classroom please contact Gary Ives, Vice Principal

[g.ives@hemsworth.outwood.com](mailto:g.ives@hemsworth.outwood.com)