

Dear parents/carers,

I hope that you and our students have had a lovely summer break. I very much look forward to seeing students return next week to start the new academic year. This letter provides you with some reminders about the arrangements for the start of term.

### **Return dates**

- **Monday 4 September and Tuesday 5 September 2023:** INSET training day for all staff, students are not expected to attend the academy.
- **Wednesday 6 September 2023: Year 7 and Year 11 only.** Students should arrive at the academy by 8.15am ready for registration at 8.25am.
- **Thursday 7 September 2023:** Academy reopens to all students. Students should arrive at the academy by 8.15am ready for registration at 8.25am.

### **Arrival at the Academy Gates**

The academy gates open at 7.50am for students to start arriving at school - students must not enter the site before this time unless attending a pre-arranged activity e.g. Year 11 Revision Cafe. Please can I ask that parents/carers remind students that they should not be entering the academy site before 7.50am as there is not sufficient supervision for students and staff will be preparing for the academy day.

Between **7.50am and 8.15am students should be in the academy canteen or in the outdoor social areas only.** Breakfast is served in the canteen from 8.00am and all students can have a free bagel or purchase other breakfast items. After 8.15am all academy staff begin student supervision and so students may enter the other blocks within the academy ready for tutor time at 8.25am. Our Bridge facility will continue to welcome our SEND students from 8.10am where our Inclusion Team will welcome students for breakfast club.

### **Bus Services**

There have been some changes to the numbering of the bus routes for September. Please see the updated information which has already been shared on our academy social media. Metro has an app that allows students to track 'live' bus arrival times. Please see the link here for more information <https://www.wymetro.com/buses/your-next-bus/>

# Outwood Academy Hemsworth

Bus Timetables From 4th September 2023

Service 198:	
Ryhill, Lakeside Estate	07:34
Havercroft, Brooklands	07:42
Fitzwilliam, Shops	07:46
Kinsley, Carrgate Stop	07:48
Outwood Academy Hemsworth	07:53

Service 36B:	
Ryhill, Lakeside Estate	07:32
Ryhill Green	07:36
South Hiendley, High Street	07:42
Outwood Academy Hemsworth	07:52

Service 531:	
Low Ackworth,	07:42
Ackworth, Beverley Arms	07:44
Ackworth, Bracken Hill	07:49
Fitzwilliam, Shops	07:55
Outwood Academy Hemsworth	08:05

Service 198:	
Outwood Academy Hemsworth	14:42
Kinsley, Carrgate Stop	14:45
Fitzwilliam, Shops	14:48
Havercroft, Brooklands	15:54
Ryhill, Lakeside Estate	15:01
South Hiendley	15:09
Shafton Two Gates	15:17
Cudworth, Barnsley Road	15:22
Barnsley Interchange	15:40

Service 36B:	
Outwood Academy Hemsworth	14:46
South Hiendley, High Street	14:49
Havercroft Green	14:53
Ryhill Lakeside Estate	14:56

Service 531:	
Outwood Academy Hemsworth	14:50
Fitzwilliam Shops	14:56
Ackworth, Bracken Hill	15:02
Ackworth, Beverley Arms	15:05
Ackworth, Brown Cow	15:10

## Expectations for uniform and equipment

I sent you a letter at the end of term with information about expectations for school uniform for September 2023. Please follow the link here to ensure your child has the correct uniform for next week's return <https://www.hemsworth.outwood.com/posts/6875>.

All students are expected to be fully equipped for the start of term with the following items:

- Black pen;
- Green for peer/self-assessment;
- Purple pen for student response to feedback;
- Pencil;
- Ruler;
- Pencil case.

The academy 'School Shop' will continue to be open before school where students can continue to purchase the following items: pens - 5p; rulers - 10p; pencil cases - 20p. However, all students are expected to have the correct equipment at the start of term and the school shop is available for replacement items when required.

## Caterlink

Our new catering company Caterlink will commence service in September and a link to the letter explaining the changes is shared with you here <https://www.hemsworth.outwood.com/posts/6863>.

Students can purchase food items using the iPay system. If you are in receipt of any of the following benefits you may be entitled to claim Free School Meals:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999

- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get).

Please follow the link below to the Wakefield Council E form to apply for Free School Meals.  
<https://forms.wakefield.gov.uk/Forms/schools/freeschoolmeals.aspx>

### **Attendance and Registration**

**Regular and punctual attendance to the academy is an absolute priority for all students.** The Department for Education has made some changes to guidance regarding the closing of registers in their document 'Working Together to Improve Attendance'. This was communicated to parents/carers at the end of term and the changes will take place from September 2023.

In order for the Academy to adhere to this guidance we will close the registers 30 minutes after the start of the school day and code (U) for any student arriving 30 minutes after their expected time at the Academy session. If your Child arrives late after the close of the registers this will be marked as an unauthorised code in the register and will result in the whole session being marked as absent, impacting on overall attendance. Persistent lateness to the Academy is likely to lead to a fixed penalty notice. We will work closely with you to ensure appropriate and early support is offered where punctuality is a concern.

Our academy reception will be open during the academy INSET days so should you have any queries please do not hesitate to get in touch. All information regarding Outwood Academy Hemsworth can be found on our website <https://www.hemsworth.outwood.com> including information such as policies, enrichments and support for Mental Health and Wellbeing of students. All students will be issued with a new planner in September which I encourage you to read and check each day for updates such as homework.

Can I take this opportunity to wish all students a successful return to school and encourage them to get fully involved in academy life, both in the classroom and through the many enrichment activities provided after 2.30pm. I very much look forward to celebrating student successes during the next academic year.

Your sincerely



Suzie Day  
Head of School