

Dear Parents/Carers

We are pleased to announce the launch of our new Parent/Carer website “**Outwood Portal**”. This website will allow parents/carers access to key information about their child. This includes Praising Stars reports, Praise points, Attendance, Consequences and any upcoming sanctions and Student timetables.

Parents & carers who have parental responsibility can access the portal using their email address from **Monday 11 September 2023**. Instructions to sign in to the portal are on the reverse of this letter.

If you still need to provide an email address, please get in touch with the Academy to update your contact details.

Yours faithfully,

Steve Godfrey  
Vice Principal

# Getting started



Visit [portal.outwood.com](https://portal.outwood.com) or scan the QR code.

To sign in:

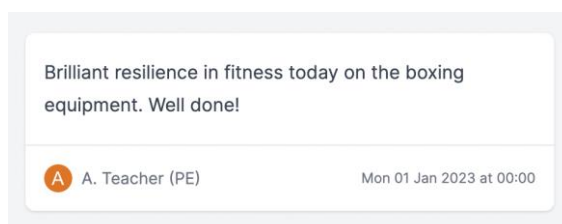
1. Enter your email address
2. Check your inbox for a special “magic link”
3. Tap on the link to sign-in!

The magic links usually arrive very quickly, but can take a few moments at busy times. If one does not arrive after a few minutes, please check your spam folder in the first instance.

## What’s available?

### Praising Stars reports

An online version of your child’s Praising Stars reports, including all their previous reports.

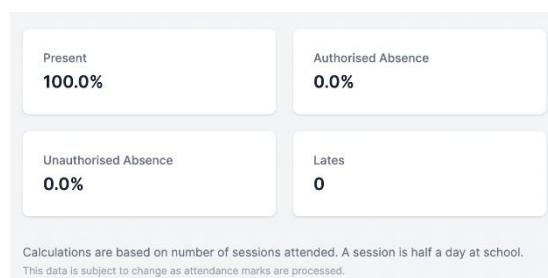


### Praise

All of the praise comments given by teachers.

### Attendance

An overview of your child’s attendance.



### Consequences

An overview of any sanctions issued.

## Student timetable

Your child's timetable, including subject, teacher and classroom.

08:25	<b>Tutor Groups</b>	
 U1	 A. Teacher	 7/France
08:45	<b>Maths</b>	
 U2	 B. Teacher	 Ma1