

15 December 2023

Changes to the C5 process

Dear parent/Carer,

I am writing to update you regarding a slight change to the C5 (Reflection room) process. Hopefully, your child will not receive a C5 and therefore will not need to know this but I feel it best to share this information with every parent/carer.

From Monday 18 December onwards, the following will apply;

Students with a C5a in the afternoon will all have their lunch 12-12.30, regardless of their year group. They will have their lunch in the main cafe area (unless they are Y10 who will then have their lunch in the main hall as normal). They will be able to play football on the AstroTurf, if they wish to, when it is open. They will therefore begin their C5a at 12.30pm which is half an hour after the current start time. All C5 consequences will finish at 3.30pm.

Students on a C5b (whole day Reflection room) will be taken to collect their lunch at 11.50am and they will bring their lunch back up to the Reflection room. An eating space has been created in the Reflection room specifically for lunchtimes. Breaktimes will remain as normal.

Please do not hesitate to contact myself should you need further information.

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Yours faithfully,

Julian Mellor
Vice Principal